

**Volunteer Coordinating Committee Meeting
First Floor Conference Room
Town Hall
Wednesday, February 10, 2015 – 8:30 a.m.**

Present: Chair Patricia Carluccio and Carol Amick

Absent: Vice Chair Joseph Piantedosi and Selectmen Liaison Caroline Fedele

Also Present: Administrative Assistant Colleen Doyle

1. Call to Order

Chair Carluccio called the meeting to order at 8:30 a.m.

2. Minutes of January 8, 2015

**Ms. Amick made a motion to approve the minutes of January 8, 2015 as amended.
Chair Carluccio seconded the motion.**

The motion passed 2-0-0.

3. Old Business

- a) Reports on contacts made to potential appointees and review of Vacancy Worksheet with possible recommendations for filling various vacancies.

Arbor Resources Committee (BARC): Jerry Mendenhall submitted a VQ for BARC. Ms. Amick and Chair Carluccio reviewed his VQ and determined that his profession as a horticulturalist makes him a great candidate for this committee.

Ms. Amick moved that Jerry Mendenhall be sent for an interview before the Selectmen for the vacancy on the Arbor Resources Committee. Ms. Carluccio seconded the motion.

The motion passed 2-0-0.

Fawn Lake Committee: 10 people submitted VQs for the newly created Fawn Lake Committee.

Daniel Churella is an engineer and volunteers with the Boy Scouts. Ms. Amick spoke with him about this committee at a fundraiser.

Ms. Amick moved that Daniel Churella be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.

The motion passed 2-0-0.

Laura Bullock started the Friends of Fawn Lake website.

Ms. Amick moved that Laura Bullock be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Michael Barbehenn serves as a volunteer on the Bedford Trails Committee and as a Bedford Land Steward.

Ms. Amick moved that Michael Barbehenn be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Schorr Berman has lived in Town for a number of years and is a registered voter.

Ms. Amick moved that Schorr Berman be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Elizabeth Cowles is a teacher and served on the Outdoor Recreation Area Study Committee. She is also involved in a number of other volunteer roles.

Ms. Amick moved that Elizabeth Cowles be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Christopher Kovalchick has lived in Town for about a year and a half and is looking to get involved. Mr. Kovalchick enjoys the outdoors and frequents Fawn Lake. Mr. Kovalchick is a mechanical engineer.

Ms. Amick moved that Chrisopher Kovalchick be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Linda Oustinow has attended Fawn Lake meetings, and works for a non-profit organization and understands government budgeting. She is a member on the Friends of Fawn Lake committee and she frequently walks her dogs there.

Ms. Amick moved that Linda Oustinow be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Jerry Skurla is a manufacturing executive and is a softball coach. He lives in the Fawn Lake neighborhood and is looking to start volunteering for the Town.

Ms. Amick moved that Jerry Skurla be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Bill Simons is a hydro-geologist and environmental consultant. He serves on Friends of Fawn Lake Committee as well.

Ms. Amick moved that Bill Simons be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

John Zupkus is an environmental scientist and served on the Board of Health and Conservation Commission. He is a long term resident of Bedford.

Ms. Amick moved that John Zupkus be sent for an interview before the Selectmen for the Fawn Lake Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Historic District Commission (HDC): There is one opening on the HDC for an alternate position and two applicants, David Goldbaum and Salvatore Canciello.

Mr. Canciello is an architect and has lived in Bedford for 11 years. He was referred to Ms. Amick as a potential candidate for this committee.

Mr. Goldbaum is a builder that renovates old homes and constructs new ones. Ms. Amick noted that he may have to recuse himself from votes when he is working on projects in Bedford.

Ms. Amick moved that Salvatore Canciello and David Goldbaum be sent for interviews before the Selectmen for the Alternate member position on Historic District Commission. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Trails Committee: The new charge for the Trail's Committee has to be written then approved by the Conservation Commission and Selectmen.

Transportation Advisory Committee (TAC): Legna Martinez expressed interest in serving on either the Housing Partnership or Transportation Advisory committee. Since there is no vacancy on the Housing Partnership, she submitted a VQ for the TAC. Ms. Martinez is a mechanical engineer.

Ms. Amick moved that Legna Martinez be sent for an interview before the Selectmen for the Transportation Advisory Committee. Ms. Carluccio seconded the motion.
The motion passed 2-0-0.

Youth and Family Services Committee (YFS): Ms. Amick contacted Ralph Hammond about the vacancy on the YFS committee. Mr. Hammond was interested in applying but discovered that the committee meets on the same night that he attends Rotary meetings.

b) Update: Publicity for Vacancies

Ms. Amick suggested posting future publicity notices on a couple of the Bedford Yahoo groups.

Ms. Doyle will draft a press release for the vacancy on the Youth and Family Services Committee and send it to Ms. Carluccio to review.

4. New Business

a) Next meeting

The next meeting is tentatively scheduled for March 26, 2015 at 9:30 a.m. If there are no new VQs the Committee will tentatively meet on April 9, 2015 or April 16, 2015.

Ms. Doyle reported that she will be working on the list of Committee members who have terms ending on June 30, 2015.

Ms. Carluccio moved to adjourn. Ms. Amick seconded the motion.

The motion passed 2-0-0.

The meeting adjourned at 9:15 a.m.